# https://asspwp.org/wp-content/uploads/2018/04/ASSP-Mark-Full-Color-450x445.png

**American Society of Safety Professionals**

# South Carolina Chapter

**Chapter Meeting Minutes**

**Date: October 21, 2019 Time: 12:00 PM**

**Location:** SCDOT, 1400 Shop Road, Columbia, SC

Chapter Vice-President, Wendy McCreary, called the meeting to order at 12:00 PM after everyone had a chance to share lunch (catered by Doc’s BBQ). There were 10 members and 2 guests. The meeting had presentations by members on ASSP Membership and Website (Wendy McCreary) and OSHA’s Non-Mandatory Investigative Tool (Robert Wiggs)

**Items of Business & Meeting Speaker**

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| Topic:  | ASSP Membership and Website, OSHA’s Non-Mandatory Investigative Tool |
| Chapter Officers | Adam DeVantier, President (not present)Wendy McCreary, Vice PresidentTracey Wallace - SecretaryMichelle Sisk, - Treasurer |
| October 21, 2018Business Meeting | Nothing to report on |
| Announcement of next meeting | Next meeting is scheduled to November 18th, 2019. Topic TBD.Future meetings will be in other building near back of the SC DOT property. |
| Presentation notes | ASSP Membership and Website tools, Wendy McCreary(see handout)OSHA Reporting – Non-mandatory Investigative Tool, Robert Wiggs * Reviewed where to find information on OSHA.gov website and resources on reporting and investigating injuries.
* Reviewed OSHA 8 hour and 24 hour rules
* Reviewed Non-mandatory Investigative Tool that OSHA requires – “Attachment A” (see attached).
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| Meeting Adjournment | Meeting adjourned 1:00 pm |

Submitted by: Tracey Wallace, Columbia, SC-ASSP Chapter Secretary

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